



Saint Roch Church

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Narrative

St Roch Church is planning a limited version of the 2020 St. Roch Feast on August 12th, 13th, 14th & 15th. Our plan is based on and committed to exceeding guidelines set by the CDC, State of Connecticut and the Town of Greenwich.

Our most important consideration will be the health and safety of volunteers, employees, contracted employees and attendees.

Due to the current limit (100pp) we will limit the event to 75 guests and 18 workers. We will be using the COVID 19 approved and practiced model of an outdoor restaurant.

Although not required, the food will be prepared by State Certified Food Protection Managers and will be served by ServSafe Certified waiters.

Alcohol will only be served at the table in addition to food (no food-no alcohol).

Food and beverage set-up will be: Food: In the indoor semi-commercial grade kitchens in our Christian life Center building and in the Church Basement.

We will not have carnival rides this year. Carnival rides have not yet been issued clear directives from the state; accordingly, will not have carnival rides.

We do plan on serving the food and beverages that have traditionally been a part of our St. Roch Feast. For the 2020 Feast the food and beverages and their service will be adjusted to be in compliance with the policies, procedures and recommendations of the CDC, State of Connecticut and the Town of Greenwich, with an overabundance of caution due to COVID19.

The event will take place within the property lines of the Saint Roch Church Corporation property (see attached map of layout).

Tables will be separated by AT LEAST six (6) feet. Our plan currently calls for ten (10) feet of separation between tables.

Masks are required for all volunteers, employees and contracted employees at all times. Consistent with state requirements for outdoor dining, masks are required for guests at all times except when they are seated at their tables.

Our advertising will warn and encourage those in “at risk” categories not to attend. We are considering a delivery service of our famous “Pizza Fritta” as an additional option for those considering attending; the option is intended to be an additional effort to discourage “at risk” attendees.

We have partnered with “OpenTable.” OpenTable is the country’s authority in online reservations and has built in COVID19 precautionary and tracing features. The OpenTable app will be accessible from our website (www.strochchuch.com) and access to reservations for the St. Roch Feast 2020 will also be available via the OpenTable website. Our partnership with OpenTable allows us the unfettered ability to

contact trace if necessary. Online reservations require registration and “walk in’s” need to register with our host at the entrance to the event.

Policies and Procedures

1. St Roch Church organizers have reviewed all relevant local, state and federal regulatory agency policies and recommendations related to restaurants and outdoor events. We have implemented policies and procedures that assure compliance.
2. We have designated a person to be responsible for responding to all COVID-19 related situations and concerns, and we have included a method for other staff and attendees to know how to contact that person.
3. We have made educational guidelines produced by the State of Connecticut available for volunteers, employees, contracted employees and attendees to ensure that they know that they should not come to the event if they become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with symptoms or someone suspected or confirmed to have COVID-19.
4. We have a schedule for routine cleaning and disinfecting that will follow federal guidelines (CDC, EPA) on which specific products to be used and how to use them. The products will meet the EPA’s criteria for use against SARS-CoV-2 and that are appropriate for surfaces to which they are applied. Prior to wiping any surface, we will allow the disinfectant to sit for the necessary contact time recommended by the manufacturer. Since disinfectants should be used cautiously, we will train volunteers, employees and contracted employees on proper cleaning procedures to ensure the safe and correct application of the disinfectants. We will avoid all food contact surfaces when using disinfectants, as these surfaces will be sanitized instead. We will clean and disinfect common areas, high transit areas, and frequently touched surfaces on an ongoing basis. We will clean and disinfect shared objects after each use (e.g. PIN pads used for payments, if applicable).
5. We have identified safe storage for cleaners and disinfectants with an emphasis on storing these products away from children.
6. Bathrooms will be cleaned and disinfected frequently, and we will be implementing a cleaning log.
7. We can temperature screen attendees with contactless thermometers at the entrance point.
8. Hand sanitizers will be provided at the entrance point and on every table
9. Volunteers, employees, contracted employees and attendees will be instructed to stay home if sick. Volunteers, employees and contracted employees will have flexible work options to further encourage them to stay home if sick without fear of pay loss or other consequences.

10. We will be conducting daily health checks (e.g., temperature screening and/or symptom checking) of volunteers, employees and contracted employees.
 - a. We will ask all employees, volunteers and contracted employees each day to confirm whether they have experienced COVID-19 CDC-defined symptoms, and ask them to monitor their own symptoms, including cough, shortness of breath, or any of the following:
 - i. Fever
 - ii. Chills
 - iii. Repeated shaking with chills
 - iv. Muscle pain
 - v. Headache
 - vi. Sore throat
 - vii. New loss of taste or smell
11. We will post the Families First Coronavirus Response Act (FFCRA) (<https://www.dol.gov/agencies/whd/posters>)
12. Anyone who becomes sick will be instructed to follow directions offered by the state related to testing and contact tracing protocols.
13. We have a partnership with OpenTable for attendee reservations and as a tool to implement best practices (including contact tracing) as defined by the State of Connecticut.
14. A logbook has been created to maintain a log of volunteers, employees and contracted employees at the event to support contact tracing.
15. We have tools in place to help identify and/or limit event attendance to volunteers, employees, contracted employees and attendees who live in the local area to reduce risk of spreading the virus from areas with higher levels of COVID-19. If the law prevents us from restricting access of guests from other communities, we have a plan to inform volunteers, employees, contracted employees and attendees in advance so that they can make an informed decision whether they will participate.
16. The OpenTable platform will help us stagger the arrival of attendees in such a way as to maintain social distancing.
17. Since there are no pre-purchase tickets, so no refund policy is necessary. Individuals will be encouraged to make real-time informed decisions whether to attend with no risk of any financial loss.

18. We will close all enclosed shared spaces (e.g., indoor church basement, garage and other spaces on the property) where gathering could occur.

19. Social distancing (as defined by the State of Connecticut) will be practiced before, during and after the event (e.g., limiting attendance and modifying layouts before the event, providing physical barriers during the event, and staggering exit times for guests to depart event). Attendees shall remain 6 ft apart, excluding immediate family members, caretakers, and household members.

20. We will educate volunteers, employees, contracted employees and attendees about who should wear face coverings, and we will communicate to them the necessity and importance of wearing them.
 - a. Face coverings will not be placed on children younger than 2 years old or anyone who qualifies under the State of Connecticut guidelines. We will discourage these people from attending.

21. An easily accessible area in the Church basement will be dedicated to isolating any attendee who becomes ill with symptoms consistent with COVID-19 during the event. From that location we will provide access for any affected attendee to comply with federal, state and town COVID-19 health protocols.

22. Signage and barrier protection will be used to limit movement, maintain social distancing and direct the flow of traffic.

23. An exit from the facility will be separate from the entrance, allowing for one-way foot traffic.

24. Our emergency contingency plan is to cancel the event. No refund policy is necessary as there is no financial commitment prior to the event. The announcement of cancelation will be done with tools provided by the OpenTable app. We also have pre-allocated funds to be used for mass media advertising of potential cancelation.

If you have a questions or additional recommendations, please do not hesitate to contact me.

Best,
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